

**Workforce Development
Committee meeting
November 16th 2011**

PRESENT: Lisa Randall, John Peters, Paul Undeland, Mary Witte, Bobbie Kleffman, Jim Laumeyer, Jessica Knutson, Mike Knapp

STAFF: Kerry Larsen & Bud Stone

Mary Witte called the meeting to order at 12:00 p.m.

APPROVAL OF OCTOBER 2011 MINUTES:

Lisa Randall made a motion to accept the October 2011 minutes; John Peterson seconded; Motion carried.

ACTION: No further action is needed

GOALS AND MISSION STATEMENT FOR 2012:

The committee read through the Mission Statement and Goals for 2012. After a brief discussion Paul Undeland made a motion to accept the 2012 Mission Statement and Goals; Lisa Randall seconded; Motion carried.

ACTION: No further action is needed.

CHAIR FOR 2012:

Bud asked if anyone on the committee would like to volunteer for the 2012 Chair or Co-Chair of the committee. Jessica Knutson has tentatively volunteered for the Co-Chair position upon approval. Kerry will contact Kyle Erickson and see what his thoughts are on remaining the chair for 2012. If Jessica and Kyle decide this will not be a good fit for them in 2012 Bud will call upon other committee members to see if they want to volunteer.

ACTION: Kerry will contact Kyle Erickson and discuss chair for 2012. Jessica Knutson will check and see if her co-chair position will get approval.

WORKPLACE WELLNESS:

Bud discussed with the committee a project called "Workplace Wellness". Many employers are taking control of this situation by implementing workplace wellness strategies. Bud informed the committee that he was approached with this concept and believes this is something that the Grand Rapids Area Chamber of Commerce should look at supporting. The Workforce committee would like Bud to present this to the Chamber Board and see if this can be written in resolution form. Lisa Randall made a motion to accept supporting the Alliance for a Healthier Minnesota-Wellness as a Business Strategy Tool; Mary Witte seconded; Motion carried.

ACTION: Bud will keep the committee informed and give an update at the Jan. 2012 meeting.

OTHER UP-DATES:

- Grand Works - Lisa Randall
- Governors Job Summit – Bud Stone
- CEO's in the Schools – Jessica Knutson
- Regional CEO's – Jessica Knutson
- Future Workers – Jessica Knutson
- IASC Multi District Staff Development Day/February – Jessica Knutson
- Perkins Monitoring Visit - Jessica Knutson
- Straight Talk Series – Jessica Knutson
- FAFSA – Jessica Knutson
- Common Interview Questions – Jessica Knutson
- Student Success Roadmap – Jessica Knutson

The committee discussed the Student Success Roadmap at great length. The committee members aired concerns and discussed each step of the Roadmap from Prenatal to Entering Early Career. The committee will continue to be updated through the process and open for discussion as needed.

ACTION: No further action is needed.

NEXT MEETING: The next meeting will be Jan. 18th 2012 at 12:00 p.m. in the Chamber Conference Room.

MEETING ADJOURNED

Submitted by Kerry Larsen, Membership & Tourism Coordinator