

## **WINDOWS**

*A career exploration program sponsored by the  
Grand Rapids Area Chamber of Commerce  
Workforce Development Committee and Local School Districts*

**WINDOWS Application  
Serious Inquiries Only**

*WINDOWS is a program set up to give students a realistic “view” inside a career. This is accomplished by matching a student with a Mentor, a person who is currently working in the occupation the student wishes to explore. Together, they spend four-ten hours exploring education and required skills, expected income, and prospects for career growth.*

*Student Name:*

*Grade:*

*Home Address:*

*Phone:*

*City/State:*

*Zip:*

*E-mail Address at home or school (if you have one):*

*Name of Parent or Guardian:*

*School Name, Address, and Phone:*

*Occupation you would like to explore and why:*

*Have you had experience or course work that may be related to this occupation?*

Student Signature X \_\_\_\_\_

*Student – Please complete the backside of this application.*

- *I give my child permission to take part in the WINDOWS program. I am aware of the time commitment and will assist with transportation to and from the experience site. **My child has/does not have (circle one) my permission to use school time for this experience.***

X \_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

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- *This student has permission to accomplish this experience during the school day.*

X \_\_\_\_\_  
High School Principal Date

\_\_\_\_\_  
Date

- *Recommendation from a high school staff member explaining why they feel that you would be a good candidate for this program.*

X \_\_\_\_\_  
Staff Signature

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*Please return this application to the Grand Rapids Chamber of Commerce WINDOWS committee at: One NW 3rd St., Grand Rapids, MN 55744. A workforce development member will contact you to set up the job shadowing experience.*

*Applicant, please write down five objectives or outcomes you would like to achieve from your experience and return with the WINDOWS application.*

- 1.
- 2.
- 3.
- 4.
- 5.