

**Workforce Development
March 16th 2011**

PRESENT: Bobbie Kleffman, Mary Witte, Kyle Erickson, Jeff Britten, Jessica Knutson, Rochelle Van DenHeuvel, Lisa Randall, Amber Madoll, Laurie Nivala

STAFF: Kerry Larsen & Bud Stone

Kyle Erickson called the meeting to order at 12:00 p.m.

APPROVAL OF FEB. 2011 MINUTES:

Bobbie Kleffman made a motion to accept the Feb. 2011 minutes; Lisa Randall seconded; Motion carried.

ACTION: No further action needed.

IASC UPDATE:

Rochelle gave an update to the committee. Rochelle explained that the Itasca Area School Collaborative offers a wide range of highly interactive courses that you can take entirely over the Internet. All the courses are led by expert instructors and the online courses are affordable to the student. Rochelle explained they are in the envisioning process, discussing keeping up with technology and wrapping up the end of the school year soon.

JUNIOR ACHIEVEMENT:

Amber Madoll updated the committee on Junior Achievement. JA Worldwide is the world's largest organization dedicated to educating students about workforce readiness, entrepreneurship and financial literacy through experiential, hands-on programs. Amber said the participation in this area has been wonderful and is growing. Amber Madoll is looking for volunteers and encourages anyone that wants to participate to call or email her. Amber also encouraged all committee members to go on the Junior Achievement website to learn more about the program and what Junior Achievement has to offer.

ACTION: No further action is needed.

CEO'S IN THE SCHOOLS:

Jessica gave a brief update regarding CEO's in the Classrooms. Jessica mentioned a final program report will be given at the April meeting.

ACTION: No further action needed.

FUTURE WORKERS SCRIPT:

The committee members discussed what questions they will ask during the "mock" interview session at the beginning of the Future Worker event. The committee has decided question one: "What do you know about our company? Why did you apply here? And question twelve: "What makes you a good fit for this job?" Be combined into one question. The other two questions that were chosen were question 23: Interpersonal skills: "Tell me about the most difficult or frustrating individual that you've ever had to work with, and how managed to work with them?" and question thirty seven: "What does "a good work ethic" mean to you? These questions will be included into the "mock" interviews. The committee also wanted a voice talking behind the scenes as the "bubble voice". Jessica Knutson will take this information and share it with Paula.

ACTION: Jessica Knutson will update Paula Frings on the committee decisions. Jessica and Paula will email out the final version of the script and questions to the committee.

ACTION: No further action is needed.

NEXT MEETING: The next meeting will be April 20th 16th 2011 at 12:00 p.m. in the Chamber Conference Room.

MEETING ADJOURNED

Submitted by Kerry Larsen, Membership & Tourism Coordinator